

Meeting	Decision Session - Executive Member for Finance and Performance
Date	16 December 2019
Present	Councillor Ayre (Executive Member)

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## **28. Declarations of Interest**

The Executive Member was invited to declare, at this point in the meeting, any personal interests not included on the Register of Interests, or any prejudicial or disclosable pecuniary interests, which he might have in the business on the agenda. No additional interests were declared.

## **29. Minutes**

Resolved: That the minutes of the Executive Member for Finance and Performance Decision Sessions held on 18 November and 26 November 2019 be approved and then signed by the Executive Member as a correct record.

## **30. Public Participation**

It was reported that there had been no registrations to speak at the meeting under the Council's Public Participation Scheme.

## **31. Health & Safety Interim Report 2019/20**

The Executive Member considered a report which presented the Interim Report relating to the work of the Health & Safety (H&S) shared service which operated on behalf of City of York Council (CYC) and North Yorkshire County Council (NYCC). The shared service had been in operation since July 2017 and operated under a collaboration agreement. The report provided an update on H&S incidents and the annual review of the City of York Council H&S Policy. The report also presented proposals for changes to the Collaboration Agreement and recommended a change to the current surplus sharing agreement for traded services.

The Assistant Director for Customer and Digital Services and Shared Head of Health and Safety were in attendance to present the report. The Assistant Director for Customer and Digital Services outlined the report noting the progress of the Health and Safety Service. The Shared Head of Health and Safety gave a detailed overview of the changes to the CYC Health and Safety Policy Statement (Annex B) noting a push in culture change around the acceptability of violence and aggression to CYC employees. He then summarised the activity of the Health and Safety Service as detailed in Annex A. The Assistant Director Customer and Digital Services outlined the business case to change the surplus sharing agreement identifying that the management of the schools health and safety service would move to North Yorkshire to be supported by the commercial arm of NYCC, that this would reduce the financial risk of future losses and the advantages of this to the shared service in terms of providing a sustainable workforce for CYC but without the risk.

The Executive Member then:

Resolved: That;

- a) The Interim Report including the work of the Shared Health and Safety (H&S) Service be noted.
- b) The Corporate Health and Safety Policy be endorsed.
- c) The proposed changes to City of York Council/North Yorkshire County Council (CYC/NYCC) Collaboration Agreement be agreed to include:
  - minor administrative changes to the report to, for example, to reflect changes in legislation;
  - the change to the surplus sharing agreement.

Reason: To ensure the Executive Member and residents are assured that H&S services are resilient and the council has proper arrangements in place for managing and responding to H&S risks.

### **32. Approval of YFAS furniture & white goods contract with a whole life contract value of over £250k**

The Executive Member considered a report that presented a proposal to tender the York Financial Assistance Scheme (YFAS) furniture and white goods contract. This had been defined as a routine procurement as per the council's contract procedure rules and the expenditure would fall within

existing revenue budget provision. The decision-making route was through the Executive member given the level of expenditure and required transparency around such procurements. The tendering of the YFAS furniture and white goods contract was set out in Annex A of the report.

The Assistant Director for Customer and Digital Services outlined the report. She highlighted that the current provider the community furniture store offered a range of new items and noted that all payments were made directly to the store rather than the YFAS claimant. She further noted that there was a £191k spend on the YFAS furniture and white goods contract in 2018/9.

The Executive Member then:

**Resolved:** That the tendering of the York Financial Assistance Scheme (YFAS) furniture and white goods contract as set out in Annex A be approved.

**Reason:** To ensure that Councillors approve routine procurement decisions over £250k in value in line with procurement regulations and the public have the opportunity to see transparent decision-making in operation relating to major procurements.

Cllr Ayre, Executive Member

[The meeting started at 3.00 pm and finished at 3.14 pm].

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